

**PART-I**

**Utilization Certificate for Cash Component for the year 2011-2012 for the month of April'11 to March'12 under MGNREGA for Kumargram Block for Volka-Barobisha No. I GP.**

District Jalpaiguri, West Bengal Sate Year 2011-12

1) Unspent balance for previous year 2010-11 under MGNREGA, i.e. Opening Balance as on 01.04.2011 Rs. 1496=42

2) Allotment Received during the year 2011-12 under MGNREGA Rs. 20000000=00

Allotment Order Memo No. & Date	Amount of Aloatment received from District MGNREGA Cell
	1000000.00
	2000000.00
	2000000.00
Memo No. 746/MGNREGS, Date : 04.08.2011	3000000.00
	2000000.00
	2000000.00
	1500000.00
	2500000.00
	4000000.00

- 3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA= Rs. 21458.00  
 4) Fund received from Block, if any, \_\_\_\_\_  
 5) Total fund available (1+2+3+4) = Rs. 20022954.42

Certificate that a sum of Rs. 20000000.00 only was received as sub-allotment during 2011-12 from District NREGA Cell Letter No. & date given on the margin under NREGA.

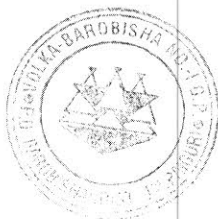
Further a sum of Rs. 1496.42 only being unspent balance of the previous year 2010-11 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2011-12. The miscellaneous receipts of the agency during the 2011-12 were Rs. 21458.00

It is also certified that out of the above mentioned total funds of Rs. 20022954.42 only a sum of Rs. 19711725.00 Only has been utilized during 2011-12 for the purpose for which it was sanctioned, out of which, an amount of Rs. 300000.00 has been utilized on administrative expenses permissible under the NREGA. It is further Certified that the unspent balance of Rs. 311227.42 only remaining as on reporting date . 18.04.2012 Which will be utilized for the the programme in 2011-12.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/inspection for as such schemes is completed. Form 3- register are updated and MIS data done for 100% MIS against schemes.

GP : Volka-Barobisha No. I Gram Panchayat. Memo No. 18/VB-I/2012, Dated 18-04-2012

Signature of Executive Assistant/Secretary/Nirman Sahayak Recommendation for fund  
 (with Official Seal)  
 VOLKA-BAROBISHA-I.G.P



*B*  
18-4-12  
 Signature of GP Pradhan with official seal and Date  
 Pradhan  
 VOLKA-BAROBISHA-I.G.P

Block ..... Memo No ..... Date .....

Copy forwarded for information and necessary action to:-  
 1) The ADPC,MGNREGS & ADM (Dev), Jalpaiguri.

Checked & Signed by *[Signature]* APO/JPO/Block Officials for Block &

*[Signature]*  
 Counter Signature & Seal of the P.O. & B.D.O

**PART-II**

**Utilization Certificate for Administrative fund for the month of December of the year 2011-12 under MGNREGA  
District Jalpaiguri, West Bengal State Year 2011-12.**

District Jalpaiguri, West Bengal State Year 2011-12

- 1) A.E. Opening Balance as on 01.04.2011, If any, Rs. Nil
- 2) Allotment Received during the year 2011-12 under MGNREGA AE fund Rs. 300000.00
- 3) Total Fund available (1+2) = Rs. 300000.00
- 4) Total utilization of A.E. fund = Rs. 300000.00
- 5) Closing balance of A.E. (3-4) = Rs. 0.00

Allotment Order No. Memo. No. & Date	Amount of Allotment received from District MGNREGA Cell For AE Fund
	15000.00
	30000.00
	30000.00
	45000.00
	30000.00
	30000.00
	22500.00
	37500.00
	60000.00

This is to certify that the above sanctioned administrative fund has been fully/partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no. 3337(10)/P & RD/P/18S-01/06(pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary-Cost of additional staff engaged at various levels for the schemes with the approval of the State Government.
- 2) Other Contigent expenses-
  - a) Mobility support to the Block /Gram Panchayat (Inspection of Schemes)
  - b) Training of PRI members and other functionaries for this scheme.
  - c) IEC Campaign for awarness guarantee for this Act & Scheme.
  - d) Outsourcing of Data Entry work (VLE)
  - e) Printing of Forms etc.
  - f) Stationary and Peripherals.
  - g) Office furniture and equipments.
  - h) Capacity building of SHG's for the purpose of this scheme.
  - i) Social audit of works implemented under this scheme.

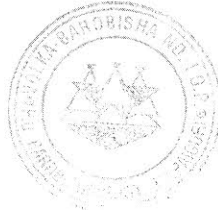
Beside that earlier issued vide Memo No. 597/MGNREGS-14/07/2011 of this Office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block Level.
- 2) Arrear Payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD Order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to Prior approval of DPC & DM.

Memo No. 18/VB-I/2012

Dated 18-04-2012

Signature of Executive Assistant/Secretary/Nirman  
Sahayak Recommendation for fund  
(with Official Seal)  
Executive Assistant  
VOLKA-BAROBISHA-I.G.P



Signature of GP Pradhan  
with official seal and Date  
Pradhan  
VOLKA-BAROBISHA-I.G.P



ANNEXURE-B

FOR 2011- FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR  
GRAM PANCHAYAT UNDER MGNREGA 2011-12

Name of the Block : Kumargram.

Name of the G.P : Volka-Barobisha No. 1 Gram Panchayat

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening Balance	1496.42
2	Fund received during the financial year from the District	20300000.00
3	Fund received from Block during the financial year, if any	NIL.
4	Misc. receipts credited during the year	21458.00
5	Total fund available (1+2+3+4) during the financial year under MGNREGA	20322954.42
6	Total funds utilized during the financial year	20011725.00
	(a) Expenditure on administrative expenses	467159.00
	(b) Expenditure on unskilled labour component	12387570.00
	(c) Material cost including semi-skilled and skilled labour	7156996.00
7	Closing balance	311229.42
8	Percentage of utilization to total funds available (6/5x100)	98.46%

SECTION-B-(PHYSICAL PROGRESS)

1. No. of households issued Job Cards:-

SCs	STs	Others	Total
2496	410	1436	4342

2. No. of households who have demanded employment : 2875


3. No. of households that have been provided employment : 2864

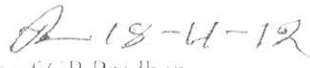
4. No. of households that have completed 100 days employment : 38

5. No. of Mandays generated 95289 (in lakh).

Memo No. 18/VB-1/2012

Date 18.04.2012

  
Signature of Executive Assistant/Secretary/  
Nirman Sahayak (with Official Seal)  
Executive Assistant  
VOLKA-BAROBISHA-1 G.P.

  
Signature of GP Pradhan  
(with Official Seal)  
Pradhan  
VOLKA-BAROBISHA-1 G.P.